

PARENTAL ENGAGEMENT PLAN
SCHOLARMADE ACHIEVEMENT PLACE OF ARKANSAS
IVY HILL ACADEMY OF SCHOLARSHIP
SY 2018-19

Vision: We will embrace a collaborative culture for students, parents, teachers, staff and community that sustains quality parental engagement and promotes the social, emotional, and academic growth of our children.

Core Values: Respect; Equity; Collaboration; Trust; Integrity; and Accountability

Beliefs:

- 1) Parents are their children's first teacher and should be respected as valuable and necessary assets to their children's education.
- 2) Parents and schools have a shared responsibility for the academic achievement of their children.
- 3) Parents, regardless of education level, socio-economic status, ethnicity or culture, must be empowered by schools to support their child's education.
- 4) Parents have the right to be involved and informed about school policies and their children's academic progress.
- 5) Parents have the right to hold schools accountable for a welcoming, safe and quality learning environment.
- 6) Parents have a right to be meaningfully engaged in the decision-making process of the school.
- 7) Parents and families benefit when schools serve as a resource for the entire community and the community serves as a resource for schools.

Goals:

- 1) Welcoming Environment: School staffs will create a customer service driven, warm and welcoming environment and collaborative relationships with parents of all students and members of the community.
- 2) Training & Learning: Schools will provide multiple learning opportunities to enable parents/community to navigate the educational system and to support their children's learning.
- 3) Communication: Schools and parents will engage in regular, two-way communication about school programs, student progress, and student needs, in a language and format that provides equal access for all participants.
- 4) Leadership & Advocacy: Schools will support parents/community as advocates for their own children's education, the school's performance, and community issues that affect outcomes for all students.
- 5) Decision-Making: Schools will create and ensure an inclusive culture whereby the participation and decision-making of all stakeholders, including parents and community, is valued and intentional.
- 6) Community Partners: Schools will engage and partner with community/business organizations to plan and implement services and strategies to improve student achievement.

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- 7) Accountability: The school will implement a shared and transparent accountability system which holds schools responsible for engaging parents/community, increasing parental involvement, and building community partnerships that support high levels of achievement for all students.

District: ScholarMade Achievement Place of Arkansas (SAPA)

School Improvement Status: N/A

Grade Levels: K-5

Parent Involvement Coordinator: Tasia White

Title I Status: Targeted

Percent of students eligible for free or reduced meals: TBD

Parent Involvement Committee Members

1. Dr. Phillis N. Anderson, CEO and Superintendent
2. Eltrudia Toliver, Director of Achievement
3. Derrick Rainey, Academy Director K-2
4. Terri Guy, Academy Director 3-5
5. Tasia White, Strategic Alliances
6. Dr. Cresia Murphy, School Counselor and SEI Coordinator
7. Kenisha Watson, Teacher Leader (K-2)
8. Kelvin Johnson, Teacher Leader (3-5)
9. Cassandra Norman-McGee, School Governance Council
10. Natasha Tucker

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SECTION A: PARENT COMMUNICATION STRATEGY

- The Academy Director will distribute a weekly newsletter beginning August 20, 2018. This newsletter will contain school news, a calendar of school events, and information related to achievement such as homework tips, health advice, and study skills. The Academy Director's newsletter will be supplemented by newsletter created by every homeroom teacher.
- IHAS will hold at least two (2) Information Nights for parents August 7th and 8th – in addition to a formal Open House to be held August 9th to explain the school's Title I program the facilitator will be the Academy Director, Terri Guy and to solicit parental involvement in scholars' development of literacy and math skills the facilitator will be Director of Achievement, Eltrudia Toliver.
- Parents will be able to access their scholar's grade information through HAC, and by contacting faculty directly via email.
- All IHAS Teachers will send home daily agendas, as well as weekly folders or – in the case of scholars in grades 3-5 – interim report cards (issued every three (3) weeks). Parents will be required to sign agendas and progress reports and return them to their scholar's homeroom teacher. In addition, IHAS will provide parents with a report card four times a year.
- IHAS Teachers will routinely contact parents on an individual basis to communicate pertinent information about academic progress.
- IHAS will use ads in local media, a billboard in front of the school, and School Messenger memos to communicate with parents about school events in a timely manner. Mrs. Eltrudia Toliver or Dr. Anderson.
- IHAS will distribute a Student-Family Handbook at the Parent Orientation; parents will be required to sign the handbook to indicate their acceptance of all policies therein. Return them to your child's teacher.

SECTION B: DESIGNATED PARENT MEETINGS, CONFERENCES, AND ACTIVITIES

- IHAS will host at least three (3) Parent Information Nights and one (1) Open House every August. These meetings will feature information about IHAS's Title I program.
- IHAS will designate a half day every quarter (12:00-4:15 PM) for Academic Parent Teacher Team meetings with teachers about their scholar's academic progress.
- IHAS will also encourage and allow parents to attend academic conferences during the weeks immediately prior to and immediately after teachers have closed their grade books. These meetings will include a summary of scholar's test scores and an explanation of interventions being used (as necessary) to promote student achievement.

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- IHAS will encourage parents to assume volunteer roles that increase their visible support for student learning such as: library assistant; reading buddy; teaching assistant (especially in grades K-2), parent lunch coordinator, Scholastic Book Fair helper, and member of the School Based Management Team (SBMT).

ScholarMade®	
Achievement Place of Arkansas	
SY 18.19 Calendar	
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<u>July 2018</u>	<ul style="list-style-type: none"> ● <u>21st: Student Orientations:</u> ● <u>23rd: Student Orientations:</u> ● <u>25th: Student Orientations:</u>
<u>August 2018</u>	<ul style="list-style-type: none"> ● <u>7th/8th: Parent Information Sessions/Title I Program Night</u> ● <u>13th: First Day of School</u> - - - - - ● <u>31st: PD/Early Dismissal at 1PM</u>
<u>September 2018</u>	<ul style="list-style-type: none"> ● <u>3rd: No School: Holiday (Labor Day)</u> ● <u>11th-28th: NWEA Testing Window</u> ● <u>7th: Grand Parents Day</u> - - - - - ● <u>17th: Constitution Day</u>
<u>October 2018</u>	<ul style="list-style-type: none"> ● <u>8th: No School: Columbus Day</u> ● <u>10th-26th: ACT Aspire Interims Window</u> ● <u>12th: State Fair Visit</u> ● <u>16th: First Quarter Ends</u> - - - - - ● <u>23rd-31st: Red Ribbon Week</u> ● <u>24th-31st: Fall Scholastic Book Fair</u> ● <u>26th: Quarter I Family-Teacher Conferences/APTT</u>
<u>November 2018</u>	<ul style="list-style-type: none"> ● <u>9th: PD/Early Dismissal</u> ● <u>12th: No School: Veteran's Day</u> ● <u>13th-16th: Anti Bullying Week</u> - - ● <u>20-23rd: No School: Holiday: Thanksgiving</u>

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	<ul style="list-style-type: none"> ● <u>26th-Dec. 14th : Winter NWEA Window</u> ● <u>Honor Roll Town Hall Meeting</u> 	
<u>December 2018</u>	<ul style="list-style-type: none"> ● <u>4th-5th Grade Musical Performance</u> ● <u>19th-31st: No School: Winter Break</u> 	- - -
<u>January 2019</u>	<ul style="list-style-type: none"> ● <u>1st : No School: New Year's Day</u> ● <u>2nd: No School: Professional Development</u> ● <u>3rd: Students Return</u> ● <u>10th: Second Quarter Ends</u> ● <u>14th-February 5 – ACT Aspire Interim II Window</u> ● <u>29th: Family Conferences/ Parent Teacher Team</u> ● <u>21st: No School: MLK Birthday</u> 	- - - - -
<u>February 2019</u>	<ul style="list-style-type: none"> ● <u>15th: Early Dismissal/Professional Development</u> ● <u>18th: No School: President's Day</u> 	- - - - -
<u>March 2019</u>	<ul style="list-style-type: none"> ● <u>4th: Academic Parent Teacher Team (Virtual Meeting)</u> ● <u>4th-15th: Spring NWEA Window</u> ● <u>14th: Third Quarter Ends</u> ● <u>15th: Early Dismissal/Family Conferences</u> ● <u>18th-22nd: No School: Spring Break</u> ● <u>26th: Family Conferences/PTT Meetings</u> 	- - -
<u>April 2019</u>	<ul style="list-style-type: none"> ● <u>5th: ACT Aspire Preparation Rally/Parent Meeting</u> ● <u>9th-May 10th – ACT Aspire State Testing</u> 	- - - - -
<u>May 2019</u>	<ul style="list-style-type: none"> ● <u>1-10th: ACT Aspire State Testing</u> ● <u>12th: Mother's Day 24th: Professional Development/ Early Dismissal</u> ● <u>27th: No School: Memorial Day</u> ● <u>31st: Last Day of School</u> 	- - - - -

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Section C: Parent Training and Volunteer Opportunities

- IHAS will provide instruction to parents on how to incorporate developmentally appropriate learning activities in their home environment at least two (2) times per year. These trainings will include information on role playing by trained personnel, guidance on nutritional meal planning, and instructions regarding the use and access of Department of Education web-based tools for parents.
- IHAS will require all faculty members to receive a total of at least two (2) hours of professional development on effective parental engagement strategies. In addition, IHAS will require administrators to receive at least three (3) hours of professional development of creating a climate conducive to parental participation.
- IHAS will use its weekly newsletters to solicit parental involvement in school events.
- IHAS will explain its parental involvement procedures to all prospective volunteers.

Section D: Title I School-Parent Compact

- IHAS will develop and review its school-parent compact on an annual basis. This compact, which must be signed by all parents within the first quarter of the school year and returned to the school by October, 2018 (unless the student transfers during the school year), will outline how school staff, parents, and scholars share the responsibility for student achievement. For more information contact Mrs. Eltrudia Toliver at 501-690-0483.
- IHAS will invite parents to participate on the School Based Management Team, the committee tasked with implementing the school's ACSIP and Title I program. For more information contact Mrs. Eltrudia Toliver at 501-690-0483.
- IHAS will create an alumni advisory committee to provide advice concerning the evolution of the school as soon as it graduates its first class of high school seniors in SY 2025-26.
- IHAS will solicit parent input formally at least two (2) times a year in order to incorporate feedback regarding the school's curriculum and extracurricular programs.
- IHAS will allow parents to use its computers to check grades and visit educational websites. Available usage times will be 7:15-7:45 a.m. and 3:45-4:15 p.m.
- IHAS will include a copy of its Parental Involvement Strategy in its Student-Family Handbook that will be distributed at the beginning of each school year. The Handbook will include the schools policies regarding volunteers, parent-teacher conferences, the resolution of parental concerns, and other parent-teacher communication systems.
- IHAS will designate a staff member to serve as the school's Family Coordinator.

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- As funds permit, IHAS will promote and support responsible parenting by purchasing parenting books, magazines, and other informative materials regarding responsible parenting through the school library; advertise the current selection; and, give parents the opportunity to borrow materials for review.

Section E: Program Evaluation

- IHAS's School Based Management Team will review formally the effectiveness of its parent outreach efforts at least two (2) times each year. The Committee, made up of teachers, parents and school staff, will determine the effectiveness of the parental involvement plan and make changes if warranted. While collecting evidence about satisfaction with the program and the school's efforts to increase parental involvement will be a part of the evaluation, the survey will also collect specific information on the (1) number of parents participating in workshops and meetings; (2) specific needs of parents; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth. The facilitator will be Mrs. Eltrudia Toliver.
- IHAS will ask parents to fill out a parent interest survey at Open House each August in order to acquire information concerning the activities parents feel will be most beneficial in our joint efforts to support their child academically.
- IHAS will use the results of the parent interest survey to plan parental involvement activities for the year. IHAS may evaluate the activities that were suggested by the parents at the end of the year as part of the annual parental involvement plan evaluation.
- IHAS will hold an annual Title I meeting in August separate from any other meetings or activities. A meeting sign-in sheet and agenda will be kept to document this meeting and kept on file in the school's main office. The facilitator will be Mrs. Eltrudia Toliver.