



SCHOLARMADE[®]

Achievement Place of Arkansas



DISTRICT SUPPORT PLAN 2020-2021



INDEPENDENT

COURAGEOUS

BRILLIANT

A Family of Scholars... Made for more.



TABLE OF CONTENTS

SCHOLARMADE FAMILY AND COMMUNITY.....3

1. ENSURE THE CONTINUITY OF TEACHING AND LEARNING 4

2. ADDRESS UNFINISHED LEARNING FROM THE PRIOR YEAR..... 4

3. UTILIZE A LEARNING MANAGEMENT SYSTEM OR CONTENT MANAGEMENT SYSTEM (LMS/CMS) 4

4. SCHEDULE TEACHER TRAINING FOR HOW TO USE THE LMS 4

5. USE EFFECTIVE TECHNOLOGY FOR PARENTS AND STUDENTS 5

6. PROVIDE A WRITTEN COMMUNICATION PLAN FOR INTERACTING WITH PARENTS, STUDENTS, AND THE COMMUNITY REGARDING DAY-TO-DAY EXPECTATIONS 5

7. PROVIDE SUPPORT FOR PARENTS AND STUDENTS..... 5

ARRIVAL AND DISMISSAL TIMES.....5

ATTENDANCE.....6

BUS TRANSPORTATION.....6

CAMPUS ENTRY POINTS FOR BUILDING ENTRY.....6

CAMPUS SAFETY AND SANITATION.....6

Covid 19 and other Contagious Health Safety PROTOCOLS.....6

FACE COVERINGS6

HYDRATION.....7

MEALS SERVICE.....7

MEALS PICKUP: VIRTUAL Scholars7

Process for addressing possible illnesses8

SCHOOLWIDE e-Learning DATES8

SPECIAL POPULATIONS SUPPORT:9

TECHNOLOGY SUPPORT9

1. CHROMEBOOK LOG IN 9

2. HOW TO LOG INTO THE CLEVER PORTAL 9

VIRTUAL ACADEMY SCHOOL DAY9

VISITORS10

SCHOLARMADE FAMILY AND COMMUNITY

Thank you for your understanding and patience during this school year. Your support has been uplifting to us and has been essential in contributing to a successful school reopening in August.

We have shared numerous community updates and other communication all year and we appreciate the feedback that you have provided us on this issue. You will continue to receive updates as new information becomes available via email, school messenger, and on the website.

Your feedback has been crucial as we plan for the end of the school year. Our priority is to provide the safest school environment, an excellent educational experience, and opportunities for our scholars as they continue to grow academically and emotionally. We desire to support continued relationship building and access to extra-curricular activities while adhering to the guidance and directives set forth by the Governor, Arkansas Department of Health (ADH), and Arkansas Department of Education (ADE).

ScholarMade has followed the safety requirements and guidelines regarding COVID-19 outlined in its this Ready for Learning Plan since August 2021. These procedures, which include adjustments to our teaching schedule, daily health screenings, daily temperature checks upon arrival, wearing masks, and social distancing when possible, have allowed us to maintain a safe and healthy environment for our students and staff.

The CDC still recommends social distancing of 6 feet in common areas, when **masks cannot be worn** while eating, during activities with increased inhalation like sports or cheer practice, during recess, and in community settings outside the classroom.

ScholarMade will continue to conduct daily health screenings and temperature checks and will continue to have ongoing deep cleaning and sanitation of classrooms and outdoor equipment.

All other learning aspects remain in place:

- Chromebooks provided for at-home use.
- A combination of live virtual instructional lessons and eLearning days
- Access to online learning platforms for daily skill practice and assessments

ScholarMade Achievement Place of Arkansas will continue to abide by the COVID-19 protocols included in our Ready for Learning Plan, including wearing masks, until the end of this school year.

Thank you for trusting us with your children.

Be Well,

Dr. Phillis N. Anderson

Founder and Superintendent

1. ENSURE THE CONTINUITY OF TEACHING AND LEARNING

By providing a guaranteed and viable curriculum that includes blended learning, virtual learning, and diagnostic assessments to ensure student success.

ScholarMade will provide a curated directive curriculum, placing each student in a specific position in a resource and prescribing their pacing through that resource, lessons/activities/units that are associated with a grade-level and a subject area (Reading, ELA, Science, Social Studies and mathematics). The curriculum has been realigned to identify essential/priority standards through a hybrid learning approach. Small group capabilities are available in each platform to differentiate and meet the needs of Scholars. Schedules will be altered to reduce interaction of students and staff. Student supplies will be separated as much as possible and sanitized when separation is not possible. Teachers will provide instruction from their classroom for students over video conference. Data from online platforms and assessments will be used to identify learning gaps for students and generate personalized learning plans. Through the PLC instructional teams review student data based on assessments, and student work.

ASSESSMENT AND PROGRESS MONITORING

Some assessments can be assigned virtually while others may be administered at the school building depending on testing requirements: **Scholars will be required to be onsite for ACT Aspire Summative Test and NWEA Spring Assessment.** It may be necessary to require on site testing for other assessments as well.

- NWEA MAP (K-7) Fall, Winter, and Spring
- ACT Aspire (3-10)
- NWEA Reading Fluency (K-2)

2. ADDRESS UNFINISHED LEARNING FROM THE PRIOR YEAR

By using the Arkansas Playbook: Addressing Unfinished Learning, and district developed resources

Unfinished learning will be addressed by utilizing ADE's Playbook and additional identified essential standards and the re-alignment of the scope and sequences. Individual gaps will be identified through diagnostic assessments and addressed through RTI. The daily schedules have been modified to address unfinished learning during the school day through academic support and interventions. Online platforms will ensure that individual students needs are met and will provide teachers with data that will drive instruction. Small group capabilities are available in each platform to differentiate and meet the needs of Scholars

3. UTILIZE A LEARNING MANAGEMENT SYSTEM OR CONTENT MANAGEMENT SYSTEM (LMS/CMS)

By incorporating Google Classroom as our Learning Management System for both on-site blended as well as virtual learning. ScholarMade uses Google Classroom as our CMS system. Google Classroom will be used for the hybrid model approach during on-site instruction to prepare students for the potential of offsite instruction and allow for onsite additional student support. Each Scholar will have access to a Chromebook at home and will access curriculum using Clever.

Parents without internet can request a state issued hot spot that are limited or will receive weekly packets to complete if returning to on site is not an option.

4. SCHEDULE TEACHER TRAINING FOR HOW TO USE THE LMS

Professional development was provided during our Summer Summit and will be provided on a continuous basis throughout the school year through weekly PD and PLC sessions on delivering high quality virtual instruction. ScholarMade's technology team will provide ongoing support in the use key technology equipment to ensure that Scholars receive the most effective teaching experience. Support videos are shared with all staff.

5. USE EFFECTIVE TECHNOLOGY FOR PARENTS AND STUDENTS

Students were provided with Chromebook for home use and will continue to use google classroom, and online learning platforms. All classes will begin a blended learning approach by using each learning platform. Students will receive face to face and online instruction. Parents will receive weekly communication via email, that includes information on how their child will access learning, guidance on nonacademic resources and supports, and tech support guidance. Parents participate in bi-monthly conferences via Google Meet with teachers and Principal. Teachers are expected to reach out to families once per week with updates and guidance outside of lessons.

6. PROVIDE A WRITTEN COMMUNICATION PLAN FOR INTERACTING WITH PARENTS, STUDENTS, AND THE COMMUNITY REGARDING DAY-TO-DAY EXPECTATIONS

Parents will receive weekly communication via email, that includes information on how their child will access learning, guidance on nonacademic resources and supports, and tech support guidance. Parents participate in bi-monthly conferences via Zoom with teachers and Principal. Teachers are expected to reach out to families once per week with updates and guidance outside of lessons. Training videos and plans are made available of the website and each Google Classroom maintains a section for Parent Information

Communication Tool	Purpose	Description
School Messenger	To provide updated information, announcements, resources, etc.	ScholarMade will call the telephone number on your student's file. Please make sure your phone number is up to date.
Emails and Phone #s	To provide updated information, announcements, resources, and support.	Will be shared by the teacher and Principal
ScholarMade Website	To provide updated information regarding our schools, announcements, and resources.	www.scholarmade.org
Social Media	To provide updated information, events, and announcements.	@scholaramadeachievement [Instagram] ScholarMade Achievement Place [Facebook] @scholar_made [Twitter]
Google Classroom	To access recorded videos, new assignments and submit assignments	Schedule and meeting I.D.s will be shared by the teacher.
Zoom Online Sessions	To communicate directly with your child's teacher and for scholars to attend instructional sessions or receive online help	Schedule and meeting I.D.s will be shared by the teacher.

7. PROVIDE SUPPORT FOR PARENTS AND STUDENTS

Regular Parent Sessions will be held to provide support and training to our parents. A designated staff member is available daily to receive calls and trouble shoot with parents who may be having issues. Parents without internet will be provided with a hot spot provided by ADE as requested. When this option is not available, parents will be provided with at home learning packets.

ARRIVAL AND DISMISSAL TIMES

Our school day will be **8AM – 3:30 PM** Breakfast will be available at 7:30AM. Student who can arrive before 8:30 will attend classes virtually for that day. Changes could occur based on how many families choose to use bus transportation services during this time. **Times could vary in the future based on future ADH and**

ADE guidance and directives. Staff will continue to meet our Scholars at the drop off points for arrival and escort Scholars to the cars at dismissal.

ATTENDANCE

Student attendance will be taken and uniforms will be worn daily regardless of the method of instruction. Teachers will monitor student progress with various forms of strategies used in the classroom. Scholars will receive assignments or instruction directly from their teachers via learning platforms through Clever or Google Classroom. Attendance will be based on participation in daily Zoom sessions, completing assignments asynchronously, and signing into Google Classroom.

BUS TRANSPORTATION

Transportation is not guaranteed and restricted by the number of seats available. Temperature checks will take place prior to boarding the bus as feasible and practical. Bus drivers and students will wear masks as well. Scholars riding ScholarMade busses will wear masks as well.

CAMPUS ENTRY POINTS FOR BUILDING ENTRY

- K-1 enters classrooms on Battery Street.
- 2-3 enters on Summit Street Side and travel through the MPR.
- 4-7 enters on 24th Street.

CAMPUS SAFETY AND SANITATION

We will follow the protocol developed by ADH, and staff will be in direct contact with ADH. ADH will advise if a brief school closure is needed based on the information available. Brief closures could happen, and this will allow for additional cleaning and sanitizing of the school. Our custodian staff has been increased and will follow all recommended practices given by ADH. The appropriate cleaning agents and other sanitizers will be used including hospital-grade disinfectants. Each classroom is supplied

COVID 19 AND OTHER CONTAGIOUS HEALTH SAFETY PROTOCOLS

3 WS! WEAR A MASK, WATCH YOUR DISTANCE, WASH YOUR HANDS

DAILY SCREENINGS

Parents must complete the daily screening survey on each child in the family prior to the Scholar coming to school. Temperatures will be taken prior to Scholars getting on the bus and prior or upon entering the classroom. Arkansas Department of Health Local Health Units provide free COVID testing. You do not need to have symptoms. There are also mass clinic events scheduled around the state.

Below is the link for Local Health Units contact and Mass Clinic Events.

<https://www.healthy.arkansas.gov/programs-services/topics/covid-19-guidance-for-getting-tested>

FACE COVERINGS

Face masks will be worn by all staff according to ADH guidelines. Face masks will be worn by all scholars' grades 3-7 as appropriate and feasible according to ADH guidelines. Face masks for K-2 are recommended and can be worn if manageable. ScholarMade has purchased PPE (personal protective equipment) for staff, which includes masks, shields, gloves, and gowns (when appropriate). Face coverings will be provided for students who do not have one available.

Students and staff will have temperatures checked before entering campus each day. Face coverings will be used by staff all day when social distancing is not possible. ScholarMade will be following all CDC guidance as closely as possible, though there may be certain instances where social distancing may not be feasible. Students will be encouraged to practice healthy hygiene practices (like thorough hand washing and proper ways to greet others).

NOTE: If physical distancing can be achieved in certain areas at certain times, the face masks could be removed for a period.

Personal hygiene practices (such as handwashing and staying home when sick), social distancing, and environmental cleaning and disinfecting are essential to maintain a healthy environment. In an attempt to reduce the spread of the virus, doors at the main entrances to the schools will be cleaned and sanitized multiple times daily.

Staff will review proper hand-washing techniques with students and restrooms will be stocked with antibacterial soap and towels, and students will be strongly encouraged to wash their hands during the school day and before meals. Frequently touched areas such as light switches, faucet levers, paper towel dispensers, and flush levers will be sanitized often.

Hand sanitizer will be provided in the cafeteria, on buses, and in classrooms. Adequate supplies will be provided to support healthy hygiene behaviors throughout the day (such as hand soap, hand sanitizer, paper towels, etc.)

Teachers and students will develop systems to clean desks, tables and Chromebooks. Teachers will also clean frequently touched surfaces such as door handles, light switches, and interactive boards. Students will be encouraged to sneeze and cough into their elbows or to cover with a tissue.

Student personal items and school supplies (such as pens, crayons, and scissors) will be kept separately in individual containers at desks or in backpacks. Students will be instructed not to share these items with other students.

HYDRATION

Students will be asked to bring filled water bottles each day as water fountains will not be available. We also have hydration stations, which will be available for students to fill their water bottles.

MEALS SERVICE

Meals will be served in the classroom. The cafeterias will operate at the smallest capacity (unless changed by ADH) feasible to account for physical distancing during meal times. If lunch shifts cannot be staggered to accommodate the entire population using the cafeteria, then breakfast and lunch in the classroom or another location may be an option. The groups will rotate every other day to the cafeteria. Meals will be provided to Virtual Academy students.

MEALS PICKUP: VIRTUAL SCHOLARS

- Meals are only available for pick up by pre-order.
- Order will be made via survey.
- Deadline for pre-order is Thursday by end of day 2 weeks before pickup
- Meal pick up is at on the Summit Side at
- Parents may pick up meals providing that they have scholars' ID number and grade level.
- Virtual Meals are available only for enrolled scholars.

- All meals served for Virtual Learning must be accounted for by school staff, by marking the scholar's name on a school roster.

ONSITE INSTRUCTION

The school day will operate as normal as possible with all classes implementing ADH and ADE guidance. All core subject classes and elective classes are planned to be offered. Elementary scholars will participate in activity classes and recess time.

PROCESS FOR ADDRESSING POSSIBLE ILLNESSES

Parents must screen students using the daily health screening application that will be provided by the campus. Staff and Faculty members will complete the health screening daily prior to entering the building. Any student or staff member that fails the health screening, you must visit your PCP to determine the illness. CDC has stated that in this season, the symptoms are too familiar to the flu and other illnesses therefore only your PCP can determine the illness. Your PCP will notify you if you need the Covid 19 test.

Scholars will be sent home if the temperature is at 99 degrees or if the Scholar becomes sick and will continue to learn virtually. The scholar will need to be fever-free without medication for 48 hours prior to returning to school. Parents must take steps to ensure the Scholar is free from Covid 19 or any other communicable illness before returning to on site instruction. The school staff may perform an additional screening at that time. Please remember, students should not attend school having taken fever reducing medicine. Students should be fever free when attending school

Positive Test Result: If a student or staff member is diagnosed with a positive COVID-19 test result, the staff member or student's parent/guardian should notify the school as soon as possible. The school will then report to the ADH and will work to identify any probable close contacts and will direct them to their PCP and or testing.

Symptoms while on campus: If a student or staff member becomes sick while on campus, he/she will be isolated until able to leave the campus. The areas affected will be disinfected. The school nurse will follow up to determine if the sickness was COVID-19 and then follow ADH guidelines for contacting any probable close contacts.

Pending Test Result: If a student or staff member has been tested due to suspected COVID-19, he/she should quarantine until test results are received and then follow ADH guidance for isolation.

Return to work/school: Any student or staff who has been tested will be required to present a release letter from ADH or health entity before returning to the school campus.

Anyone who fails the health screening will not be allowed to enter the building.

SCHOOLWIDE E-LEARNING DATES

In order to deep clean and sanitize the building completely.

- Friday: 8/28/2020
- Friday: 9/18/2020
- Monday: 10/12
- Friday: 10/23/2020
- Friday: 11/6/2020
- Monday: 11/23/2020
- Tuesday: 11/24/2020
- Friday: 12/11/2020
- Friday: 1/15/2021
- Friday: 1/29/2021

- Friday: 2/12/2021
- Friday: 2/26/2021
- Friday: 4/9/2021
- Friday: 4/30/2021

SPECIAL POPULATIONS SUPPORT:

Special educators will contact families who choose the Virtual Academy method to organize provision of IEP supports via phone or video, and will use Google Classroom to post assignments and guidance for their students. A Counselor will be available to provide extensive family support services including mental health. Related services will be delivered virtually. Scholars will receive their supports, with modifications, during any virtual learning. Online platforms personalized assignments and support all students including Gifted, Bilingual/ELL, 504, and Response-to-Intervention.

TECHNOLOGY SUPPORT

1. CHROMEBOOK LOG IN

Open the Chromebook and wait for the login screen to appear. If the screen does not appear, press the power button for 2 seconds and release.

- Sign into the Chromebook by selecting “sign in with a different account.”
- Enter your first name period last name in the following format: example: John Doe = john.doe
- Click the blue next button.
- Enter your SMAP password – SMAP and the last 4 digits of your ID Number.

Example: smap1234

- Click the blue next button.
- “All Set” message will appear on the screen.
- Select the blue “get started” button at the bottom right.

2. HOW TO LOG INTO THE CLEVER PORTAL

- Click on the “ismade2achieve.org bookmarks” at the top left-hand side of the screen and select Clever.
- Select the option to login with Google.
- On the next screen, choose your scholar account (email address).
- If the “uh oh” message appears, please click the blue “go to portal” button.
- You are now ready to use Clever! Select the appropriate app from the scholar dashboard.

VIRTUAL ACADEMY SCHOOL DAY

- Students will participate in 4 Virtual lessons a day. Core Content classes, English, Math, Social Studies, and Science will be delivered synchronously. Electives and Specials are asynchronous. All students are expected to participate in daily scheduled Zoom sessions.
- Students will follow all policies, handbooks, and procedures including attendance, assignments and behavior.
- Teacher will provide instruction through scheduled Zoom meetings, which students will be required to attend and to be in the Ready to Learn mode which includes being in a quiet place, with appropriate materials and in uniform.

- Lessons assigned through Google Classroom Weekly lessons for art, music, PE, will be loaded into Google Classrooms
- Students will continue to receive the accommodations included in their 504 plans. Students will continue to receive minutes included in their IEP or 504 Plans. GT supports will be provided. Speech, physical therapy, occupational therapy, dyslexia and mental health services will be offered through teletherapy, with parent consent

The following expectations have been designed to support the Virtual Learning Blended Model of instruction for students. We are requesting students think responsibly and act respectfully while participating with their peers in the Virtual Classroom. Our Schoolwide rules to remain in effect while at home. Students who fail to follow the rules as outlined below can possibly be removed from the virtual classroom.

BASIC RULES:

- Identify a suitable workspace to work
- Log or dial in 5 minutes before the virtual classroom session begins
- Use a Virtual Background for privacy
- Be respectful
- Listen actively
- Complete and submit assignments
- Dress appropriately in uniform or turn off video feature

STUDENT RESPONSIBILITIES:

- Mind On: Be ready for instruction
- Log in daily or assigned meeting times
- Ask/Answer questions in the chat box. Your teacher will answer before logging off.
- Review the materials in your Google classroom
- Complete all assignments and turn in work on time
- Work independently while onsite class works in class
- Respect the privacy of the class, do not screen shot or video any of the instruction

UNACCEPTABLE BEHAVIOR:

- Vulgarity (no cursing, vulgar language, or inappropriate gestures, memes)
- Negative feedback on other's work and /or comments
- Posting negativity, bully others in chats
- Unacceptable noises in background- loud music, televisions, noisy pets
- Not dressed
- Lying in bed or on a sofa
- Minimize background noise by turning off the TV and radio
- Stay Focused! Avoid multitasking during class!
- Mute your microphones until it is your turn to speak.
- Practice Self-Management and Self-Discipline

VISITORS

ScholarMade has always welcomed parent support in our buildings; however, with the current ADH guidance, visitors will not be allowed in the school except for the foyer of the reception area.



Parent meetings (Student Support Team, Section 504, and Individual Education Plan, etc.) will be conducted virtually whenever possible. Parents will be able to enter the building at the front office for Medical Delivery. The Nurse will come to the front office to accept medication and dosage instructions.

Parents and guardians may not walk students into the school, but they may walk their student to the school entrance. Visits to the school will be limited to essential activity.

Meal drop offs will not be permitted. At this time, parents and other guests will not be allowed to eat lunch with students.



TESTING CALENDAR

Parents will be notified of mandatory onsite assessments.

	Date	Assessment
September	9/14	NWEA Fall Map [K-7] Virtual Scholars
	9/14	NWEA Fall Map [K-7] Reading
	9/15	NWEA Fall Map [K-7] Math
	9/16	NWEA Fall Map [K-7] ELA and Science
	9/18	NWEA Fall Map [K-7] Virtual Scholars and Make Up
	9/17- 9/25	NWEA Fall Map [K-7] Make Ups
	9/22-9/25	DIBELS K-2
October	Date	Topic
	10/5 -10-16	Vision and Hearing Screenings
December	10/6	ACT Aspire Periodic-Reading [3-7]
	10/7	ACT Aspire Periodic – Math [3-7]
	10/8	ACT Aspire Periodic – Science [3-7]
	10/9	ACT Aspire Periodic – ELA [3-7]
	10/12-13	ACT Aspire Make Ups
	Date	Assessment
	12/1-12/4	Winter DIBELS K-2
	12/7	ACT Aspire Periodic-Reading [3-7]
	12/8	ACT Aspire Periodic – Math [3-7]
	12/9	ACT Aspire Periodic – Science [3-7]
	12/10	ACT Aspire Periodic – ELA [3-7]
	12/11-12/18	ACT Aspire Make Ups
	DATE	Assessment
January 2020	1/19	Winter NWEA Map [K-7] Reading
	1/20	Winter NWEA Map [K-7] Math
	1/21	Winter NWEA Map [K-7] ELA
	1/22-1/29	Winter NWEA Make-Up
DATE	TOPIC	
April 2020	4/19-4/30	ACT Aspire: 3-7 [Reading, ELA, Writing, Math, Science]
	4/19-4/30	ACT Aspire 3-7 [Reading, ELA, Writing, Math, Science]
	4/30-5/14	Make Ups
DATE	TOPIC	
May 2020	5/5	Spring NWEA Map – Reading [K-2]
	5/6	Spring NWEA Map – Math [K-2]
	5/7	Spring NWEA Map – Make Ups [K-2]
	5/10-14	Spring NWEA Map- Make Ups [K-2]
	5/1-5/14	ACT Aspire Make Ups
	5/18-5/19	Spring DIBELS [K-2]
	5/18	Spring NWEA Map – Reading [3-7]
	5/19	Spring NWEA Map – Math [3-7]
	5/20	Spring NWEA Map – ELA [3-7]
	5/21-5/28	NWEA Map Make Ups